



# TE MANA PONO O TE RANGATIRA

Leadership Academy

## **WĀNANGA TERMS & CONDITIONS**

All prices are in NZ\$ and include goods and services tax. Payment is via internet banking. This is the bank account number to use: 06-0869-0813470-00. Please use your full name as the payment reference.

All Wānanga are booked and paid on-line and a confirmation email will be generated to confirm your place at the relevant Wānanga.

If you do not receive an automated confirmation of you booking (NB. This may be in your junk e-mail folder) please contact us via: [info@temanaponoz.org.nz](mailto:info@temanaponoz.org.nz)

**Cancellation Policy:** The Academy reserves the right to cancel any Wānanga; in the event of the Wānanga being cancelled a full refund of Wānanga fees will be given. The Academy will not be held responsible for any additional costs such as travel and accommodation.

Wānanga cancelled due to unforeseen circumstances out of the Academy's control e.g adverse weather conditions, power outages etc. will also be eligible for refund of Wānanga fees only.

### **Cancellation fees:**

- A \$20 administration fee will be charged for bookings cancelled by you up to 72 hours before the workshop.
- A \$50 administration fee will be charged for bookings cancelled by you 48 hours before the workshop.
- No refunds will be given for bookings cancelled by you 24 hours before the workshop or non-attendance on the day.